

**Billing information****Karu Films Oy Ltd.**

Yliopistonkatu 58 B  
33100 Tampere  
FINLAND

**Electronic invoices**

We handle our invoices electronically and receive e-invoices. Our e-invoicing service provider is Maventa.

Name:	Karu Films Oy
VAT-number:	2621512-2
E-invoicing address:	003726215122
Operator:	Maventa
Operator Broker ID:	003721291126
Operator Broker ID in banking network:	DABAFIHH

**Paper bills**

Karu Films Oy  
26215122  
PL 100  
80020 Kollektor Scan

Please note the following:

The serial number in each invoice's address field, not only on the envelope. Only black text. Send only invoices with attachments to scanning. Do not use staples.

**E-mail invoices**

You can also send PDF-invoices, following these instructions:

- Invoices sent as e-mail attachments.
- Only one invoice per file, which includes all the pages of the invoice.
- You can send multiple invoices in one email. All files with an individual name.
- One e-mail can be maximum 10Mb.
- PDF-files need to be real PDF-documents, version 1.3 or newer.
- PDF-files cannot be locked or password-protected.
- The dimension of the document can be maximum 210 x 297 mm.
- The name of the attachment can only include the regular marks: a-z, A-Z, 0-9.

PDF-invoices can be sent to the address: [invoice-26215122@kollektor.fi](mailto:invoice-26215122@kollektor.fi)